Agrarian reform program technologist work

I'm not robot!

Nicholas Olson

1 Main Street, New Cityland, CA 91010 Cell: (555) 322-7337 - example-email@example.com

Dear Mr. Hardy,

As a highly skilled and resourceful Agricultural Field Technician, I read your posting for a new Agricultural Field Technician with interest. My experience aligns well with the qualifications you are seeking at Quist Agricultural Engineering, in particular my role as Agricultural Field Technician at AgPro, and I am certain I would make a valuable addition to your organization.

With more than 11 years' experience as an Agricultural Field Technician, I am adept in testing, calibration, and maintenance of agricultural field equipment. Moreover, while my on-the-job experience has afforded me a well-rounded skill set, including first-rate project and time management abilities, I excel at:

- · Setting up and maintaining testing equipment at remote field locations.
- Calibrating instrumentation, controls, and equipment.
- · Work with engineers to plan and develop improved testing protocols.
- Assisting product development team by collecting real-world data.

In addition to my experience and personal qualities, I have a solid educational foundation and a passion for product development. I am extremely enthusiastic about Quist Agricultural Engineering's focus on meeting customer needs and would welcome the opportunity to contribute to the ongoing improvements, optimizations, and updates to your exceptional agricultural equipment product line.

Please review my attached resume for additional details regarding my expertise and career achievements. I will follow up to request an appointment to discuss how my experience and background meets your needs.

Thank you for your time and consideration.

Sincerely,

Nicholas Olson



Mason Mackay -

1 Main Street, New Cityland, CA 91010 (C) (555) 322-7337 (E) example-email@example.com

Dear Ms. Gage,

As a highly skilled Quality Assurance Technician, I read your posting for a new Quality Assurance Technician with interest. My experience aligns well with the qualifications you are seeking at Green Hills Manufacturing, in particular my role as Quality Assurance Technician at Avantia Manufacturing, and I am certain I would make a valuable addition to your organization.

With more 10 years' experience as at Quality Assurance Technician, I am adept in production inspections, machinery calibration, and manufacturing defect correction. Moreover, while my on-the-job experience has afforded me a well-rounded skill set, including first-rate analytical and organization abilities, I excel at:

- · Inspecting and calibrating diverse equipment.
- · Completing line checks and comparing results to product specifications.
- · Documenting and reporting on production and defects.
- Maintaining and updating raw material specifications.

In addition to my experience and personal qualities, I have a solid educational foundation and a passion for accuracy and quality. I am extremely enthusiastic about Green Hills Manufacturing's focus on quality and customer service, and I would welcome the opportunity to contribute to your quality control goals.

Please review my attached resume for additional details regarding my expertise and career achievements. I will follow up to request an appointment to discuss how my experience and background meets your needs.

Thank you for your time and consideration.

Mason Mackay



Nicholas Olson

I Main Street, New Cityland, CA 91013 Cell, (555) 122-7357 - example-email@example.com

Dear Mr. Harlfs.

As a highly skilled and resourceful Agricultural Field Technician, I read your posting for a new Agricultural Field Technician with Interest. My expension adjust well with the qualifications you are seeing at Quark Agricultural Engineering, in particular my role as Agricultural Field Technician at Agrin, and I an cartain I seculit make a valuable addition to your organization.

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Nicholas Olive

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What is agrarian reform program technologist. Agrarian reform program technologist meaning. Agrarian reform program technologist salary. Agrarian reform program technologist duties.

15 jobs-Page 1 of 1Place of Assignment: SOUTH COTABATO - Municipal Agrarian Reform Offices Plantilla Item No.: ARPT-1779-1998 Salary/Job/Pay Grade:...Only those with Civil Service Eligibility will be processed. Kindly upload your Certificate of Eligibility or PRC License. Place of Assignment: SOUTH COTABATO - Municipal Agrarian Reform Offices Plantilla Item No.: ARPT-1779-1998 Salary/Job/Pay Grade: 10 Monthly Salary: Php 22,190.00 QUALIFICATION Eligibility: Career Service...17 days agoPlantilla Item No.: SARPT-229-2014 Salary/Job/Pay Grade: 14 Monthly Salary: Php 32,321.00 QUALIFICATION Eligibility: Career Service...17 days agoPlantilla Item No.: SARPT-229-2014 Salary/Job/Pay Grade: 14 Monthly Salary: Php 32,321.00 QUALIFICATION Eligibility: Career Service...17 days agoPlantilla Item No.: SARPT-229-2014 Salary/Job/Pay Grade: 14 Monthly Salary: Php 32,321.00 QUALIFICATION Eligibility: Career Service...17 days agoPlantilla Item No.: SARPT-229-2014 Salary/Job/Pay Grade: 14 Monthly Salary: Php 32,321.00 QUALIFICATION Eligibility: Career Service...17 days agoPlantilla Item No.: SARPT-229-2014 Salary/Job/Pay Grade: 14 Monthly Salary: Php 32,321.00 QUALIFICATION Eligibility: Career Service...17 days agoPlantilla Item No.: SARPT-229-2014 Salary/Job/Pay Grade: 14 Monthly Salary: Php 32,321.00 QUALIFICATION Eligibility: Career Service...17 days agoPlantilla Item No.: SARPT-229-2014 Salary/Job/Pay Grade: 14 Monthly Salary: Php 32,321.00 QUALIFICATION Eligibility: Career Service...17 days agoPlantilla Item No.: SARPT-229-2014 Salary/Job/Pay Grade: 14 Monthly Salary: Php 32,321.00 QUALIFICATION Eligibility: Career Service...17 days agoPlantilla Item No.: SARPT-229-2014 Salary/Job/Pay Grade: 14 Monthly Salary: Php 32,321.00 QUALIFICATION Eligibility: Career Service...17 days agoPlantilla Item No.: SARPT-229-2014 Salary/Job/Pay Grade: 14 Monthly Salary: Php 32,321.00 QUALIFICATION Eligibility: Career Service...17 days agoPlantilla Item No.: SARPT-229-2014 Salary/Job/Pay Grade: 14 Monthly Salary: Php 32,321.00 QUALIFICATION Eligibility: Career Service...17 days agoPlantilla Item No.: SARPT-229-2014 Salary/Job/Pay Grade: 14 Monthly Salary: Php 32,321.00 QUALIFICATION Eligibility: Career Service...17 days agoPlantilla Item No.: SARPT-229-2014 Salary/Job/Pay Grade: 14 Monthly Salary: Php 32,321.00 QUALIFICATION Eligibility: Career Service...17 days agoP Eligibility: Career Service...17 days agoOnly those with Civil Service Eligibility will be processed. Kindly upload your Certificate of Eligibility or PRC License. Place of...17 days agoOnly those with Civil Service Eligibility or PRC License. similar to those listed above. To see these additional results, you may repeat your search with the omitted job postings included.Plantilla Item No.: ARPT-1566-1998 Salary/Job/Pay Grade: 10 Monthly Salary: Php 22,190.00 OUALIFICATION Eligibility: Career Service...Only those with Civil Service Eligibility will be processed. Kindly upload your Certificate of Eligibility or PRC License. Place of ... Plantilla Item No.: SARPT-216-1998 Salary/Job/Pay Grade: 14 Monthly Salary: Php 32,321.00 QUALIFICATION Eligibility: Career Service... November 10, 1971 EXECUTIVE ORDER NO. 347 PROVIDING FOR THE ORGANIZATION OF THE DEPARTMENT OF AGRARIAN REFORM Pursuant to the powers vested in me by Section Fifteen of Republic Act Number Six Thousand Three Hundred and Eighty-nine, and upon the recommendation of the Special Order Numbered Eleven, Series of Nineteen Hundred and Seventy-One, of the Land Reform Project Administration, and the Commission on Reorganization created pursuant to Republic Act Numbered Five Thousand Four Hundred and Thirty-five, as amended, the following are hereby promulgated to govern the organization and functions of the Department of Agrarian Reform: ORGANIZATION OF THE DEPARTMENT OF AGRARIAN REFORM SECTION 1. The organization and function of the Department of Agrarian Reform hereinafter referred to as the "Department," shall be in accordance with the provisions of Republic Act No. 6389 and this Executive Order. DaCEIC SECTION 2. The organization of the Department graphically depicted in the following organization chart, shall consist of the Office of the Secretary (or Department proper) composed of the immediate Office of the Service, the Bureau of Agrarian Legal Assistance; the Bureau of Agrarian Reform Education Service, the Bureau of Resettlement; the Bureau of Farm Management; and such number of Regional Offices as the exigencies of the Agrarian Reform Program may require. RELATIONSHIPS BETWEEN THE DEPARTMENT PROPER, BUREAUS AND FIELD OFFICES SECTION 3. The Department proper, through the Office of the Secretary, shall have direct line supervision over the bureaus and regional offices. It shall have responsibility for overseeing field operations to insure the judicious and effective implementation of the agrarian reform programs as initially drawn up by the bureaus along their respective areas of expertise. It shall constantly draw from the bureaus such advice and assistance as may be necessary to successfully achieve the goals and objectives of the Agrarian reform program. ASIDTa SECTION 4. The bureaus of the Department shall essentially staff in character and as such shall exercise functional supervision over the regional and other field offices. They shall be primarily involved in the development of plans and programs within their respective functional specialization and shall likewise develop related policies, guidelines and programs. Where necessary and as a means of assisting the Department proper in properly delineating the methods and plans of operation at the field level, they shall maintain dialogue and contact with the regional and other field offices for the purpose of updating established plans and programs and determining problems arising therefrom. SECTION 5. The regional and other field offices shall constitute the operating arms of the Department with responsibility for directly implementing the plans and programs drawn up by the staff bureaus and assigned by the Department Secretary in accordance with duly adopted policies, standards and guidelines. They shall be organized as miniature counterparts of the Department in the region and shall be vested with sufficient authority to undertake departmental operations within their respective jurisdictions. In the exercise of such authority they shall be directly responsible to the Secretary and shall receive proper technical guidance from the staff bureaus. FUNCTIONAL STATEMENTS OF THE DEPARTMENT OF AGRARIAN REFORM SECTION 6. In conformity with the above set of functional relationships, the functions, powers, duties and responsibilities of the various units of the Department shall be as follows: OFFICE OF THE SECRETARY SECTION 7. The Office of the Secretary of Agrarian Reform, the Undersecretary of Agrarian Reform and the personnel in their immediate office. It shall be responsible for the adoption and promulgation of rules and regulations necessary to carry out departmental policies and objectives, and for exercising general supervision and control over the bureaus and offices of the Department. HeadTE Functions of the Secretary SECTION 7.1. The functions of the Secretary shall be as follows: 1. Advise the President in the promulgation of executive orders, regulations and decrees relative to matters under the jurisdiction of the Department; 2. Establish the policies and standards for the operation of the Department; 3. Promulgate rules and regulations necessary to carry out Department objectives, policies and functions; 4. Exercise supervision and control over all bureaus and offices under the Department; 5. Delegate authority for the performance of any functions as may be provided by law or assigned by the President. Functions of the The functions of the Undersecretary shall be as follows: 1. Advise and assist the Secretary in the formulation and implementation of Department objectives and policies; 2. Oversee all the operational activities of the Department for which he shall be responsible to the Secretary; 3. Undersecretary SECTION 7.2. Coordinate the program and projects of the Department, and be responsible for its economical, efficient and effective administration; 4. Serve as deputy to the Secretary in all matters relating to the Operations of the Department; and 5. The Planning Service shall be responsible for providing the Department with economical, efficient, and effective services relating to planning, programming and project development. It shall have the following functions, among others: 1. Formulate long-range and annual plans and programs for the Department and **SERVICE SECTION 8.** for this purpose coordinate and provide support to the planning and programming of the bureaus and regional offices under the Department as well as review and integrate their proposals into a consistent set of objectives; 2. Formulate basic policies and guidelines for the departmental budget, including those for the detailed allocation of funds for capital outlays, and coordinate with the Budget Division in the preparation of the Department Budget; 3. Formulate criteria for determining priorities for proposed projects; and accordingly select capital projects for funding and execution including appropriate financing schemes; 4. Undertake such re-programming as necessary in accordance with actual resources made available, including the determination of cut-backs and/or projects to be included from unprogrammed to projects by the various bureaus of the Department in accordance with approved priority areas, and where necessary, undertake major project development activities in coordination with the bureaus concerned; 6. Evaluate projects proposed by units of the Department according to technical and economic feasibility and prescribed standards; 7. review and evaluation of the progress of the implementation of approved projects and programs against set standards, objectives and schedules; 8. Conduct economic research and studies relative to agrarian reform for purposes of formulation of policy proposals and general economic guidelines; 9. economic conditions and trends, including the periodic review of the situation and outlook of the agricultural economy relating to agrarian reform; 10. Compile, analyze and integrate statistics; 11. Develop projections, forecasts, and prepare economic reports and reviews; 12. Prepare the Annual Report and other periodic reports of the Department; 13. Maintain liaison with the central planning agency and other functions as may be assigned. FUNCTIONS OF THE FINANCIAL AND MANAGEMENT SERVICE SECTION 9. The Financial and Management Service shall be responsible for providing the Department with staff advice and assistance on budgetary, financial and management improvement matters. It shall have the following divisions with respective duties and responsibilities, as follows: Functions of the Budget Division SECTION 9.1. The Budget Division shall have the following functions, among Prepare the departmental budget and assist management in the presentation of the Department's budgetary ceilings, fund estimates in support of the Department's operations, plans and programs; c. Allocate, in coordination with the others: a. Planning Service, available funds to programs on the basis of approved guidelines and priorities; d. Issue allotment advice to the Regional Offices in support of the fund requirement for the conduct of the operations of the regions under each program; e. Undertake all operations relative to budget execution and control; f. Develop and improve budgetary methods, procedures, and justifications; g. Review performance reports to determine conformance with set standards; h. Prepare financial reports for management guidance and as required by higher authorities; and i. The Accounting Division shall have the following functions, among others: a. Advise management on financial matters; b. Prepare and submit financial reports; c. Maintain basic and subsidiary accounting records and books of accounts to reflect accurately and currently financial information required by existing auditing rules and regulations and by management; d. Certify to the availability of funds, obligate funds and issue Treasury Warrants to liquidate obligations; e. Prepare billings to debtors of the Department; g. Undertake cost accounting work through the classification, recording, allocation, summarization and reporting of current and prospective costs, including the determination of costs of operations by such units of work measurement as by departments, by functions, by periods of time, by projects and similar categories; h. Provide standards and guidelines to the regional and field units of the Department; and i. Perform such other functions as may be assigned. Functions of the Management Division SECTION 9.3. The Management Division shall have the following functions, among others: a. Develop, plan and program objectives relative to management improvement in the Department; b. Examine the administrative organization and functional manuals; d. Undertake regular management surveys or organizational structure, manpower and operations; study special problems as assigned; review existing methods, procedures and systems; e. Develop new and improvement; e. Develop new and improvement; e. Develop staffing standards and manpower requirements for the Department; g. Assist in the evaluation of proposed projects for operational feasibility and develop operating procedures and schemes for the regional offices; and i. Perform such other functions as may be assigned. FUNCTIONS OF THE ADMINISTRATIVE SERVICE SECTION 10. The Administrative Service shall be responsible for providing the Department, collection, disbursements, security and custodial work. CHcTIA There shall be in the immediate office of the Administrative Service a Medical and dental services to the personnel of the Department pursuant to the provisions of Republic Act No. 1054. The Service shall also have the following divisions with respective duties and responsibilities, as follows: Functions of the Personnel Division SECTION 10.1. The Personnel Division shall have the following functions, among others: a. Advise management on personnel policy and administration; b. Develop and administer a personnel program for the Department prope and the bureaus under it which shall include selection and placement, promotion, classification and pay, career and employment development, performance rating, employee relations and welfare services; c. Develop policy standards and guidelines on personnel management for the implementation of the regional offices of the Department. Take charge of the preparation, conduct and administration of civil service examinations, transfers, leaves of absence, attendance and other personnel transactions for the personnel of the central office and the regional offices as are applicable; Maintain personnel records and statistics; and g. Perform such other functions as may be assigned. Functions of the Information Division shall have the following functions, among others: a. Develop programs to have the policies, plans and activities of the Department properly understood Produce and disseminate media materials to implement the information program of the Department; c. Service the needs of the Department and its bureaus in the production and publication of reports, information materials and literature; d. by the public; b. Perform such other functions as may be assigned. Functions of the General Services Division SECTION 10.3. The General Services Division shall have the following functions, among others: a. Provide policy guidance on the maintenance and disposition of records and on the procurement and storage of supplies in accordance with government prescribed standards, including standards and guidelines to the Regional Offices; b. File and maintain necessary records and establish a records disposition program for the department; c. Prepare certified true copies of documents found in the records when officially requested or ordered; d. Take charge of receiving sorting and recording all incoming correspondence and recording and mailing of outgoing correspondence; e. Provide transportation, communications, custodial and general utility services for the Department; f. Procure, store and distribute supplies and equipment of the Department, and conduct periodic inventories of the same; g. Provide messengerial and duplicating services; h. Receive, collect and deposit cash and pay approved payrolls and vouchers; and i. Perform such other functions as may be assigned. FUNCTIONS OF THE AGRARIAN REFORM EDUCATION SERVICE SECTION 11. The Agrarian Reform Education Service shall be responsible for the development and coordination of the training programs for the Department. It shall have the following functions, among others: 1. Prepare and conduct training programs for effective and continuing educational activities through personnel training and clientele development; 3. Coordinate and evaluate the training programs and activities undertaken by the regional offices and other units of the Department; 4. Coordinate with educational institutions, public and private, in matters of personnel training and farmer education; 5. Take charge of the administration of grants-in-aid and technical assistance programs for agrarian reform education, both foreign or local, including the coordination of training and education projects funded from such aid or assistance; and 6. Perform such other functions as may be assigned. The Bureau of Agrarian Legal Assistance shall be responsible for the development of plans and programs on the extension of legal information to farmers, including share-tenants, agricultural farm workers and members of their immediate farm household; the extension of legal services to them; and the execution of leasehold contracts. AcSIDE The Bureau shall likewise be responsible for providing advice and assistance, for coordinating with the Office of Agrarian Counsel and the Agricultural Tenancy Commission in the implementation of the Bureau's functions; and for other functions as may be provided by law. The Bureau shall have the following duties as follows: Functions of the Judicial Cases Division sections, among others: a Evolve a program for servicing the judicial requirements of farmers and beneficiaries, including expropriation proceedings, pre-emption and redemption, and in all Civil and/or criminal cases arising from or connected with the results or effects of an agrarian dispute; b. Prescribe guidelines for the effective institution of judicial proceedings on behalf of farmers and beneficiaries; c. Prescribe measures for the expeditious land registration proceedings and petitions for approval of subdivisions surveys; d. Take charge of all judicial cases affecting farmers and beneficiaries of agrarian reform elevated to courts of appellate jurisdiction; e. Take charge of judicial cases in which the Conduct a continuing evaluation of the handling and management of judicial cases of the department; and g. Perform such other functions as may be assigned from time to time. Functions of the Claims and Conflicts Division Which shall have the Department is a party in interest; f. following functions, among others: a. Evolve program for extending legal assistance to farmers and beneficiaries in quasi-judicial castes and public land reservations of the Department among farmers and beneficiaries themselves or Provide guidelines for the expeditious investigation and hearing of conflicts of claims among farmers and beneficiaries; c. Review recommendations on the adjudication of cases arising from conflicting claims of farmers and beneficiaries; d. Provide and maintain a docket of cases on claims and conflicts and issue other parties; b. Conduct continuing evaluation of the claims and conflicts adjudication program of the Department; and g. Perform such other functions as may be assigned from time to time. Function of the Legal Information and Mediation Division whice clearances in relation thereto; e. shall have the following functions, among others: a. Develop a legal information program to inform farmers and landowners under the agrarian reform Code, including the holding of rallies, conferences and similar activities and the dissemination of publications; b Develop standards, guidelines and procedures for field legal officers in the extension of legal services relative to the fixing of rentals and settlement of differences arising from tenancy relationship, preparation of leasehold contracts and other pertinent documents, and the exercise of the right of expropriation, pre-emption and redemption; c. Study and recommend the participation of local governments in the determination and dissemination; e. Conduct periodic evaluation of legal information and mediation program of the Department; and f. Perform such other functions as may be assigned from time to time. IDTHCA FUNCTIONS OF THE BUREAU OF LAND ACQUISITION DISTRIBUTION AND DEVELOPMENT SECTION 13. The Bureau of Land Acquisition, Distribution and Development shall be responsible for the development of plans, programs, and policies relative to the acquisition of both public and private agricultural lands, their distribution and development, and all land surveys, including land capability and classification survey. The Bureau shall likewise provide advice and assistance to the Office of the Secretary on matters pertaining to land surveys, including land surveys Department and on land surveys, land capability and classification survey, consultative and advisory services to the regional offices of the Department; coordinate with the Land Bank, Bureau of Forestry, Bureau of Lands, Land Registration commission and other agencies with related activities in the implementation of the bureau's functions, and perform such other functions as may be provided by law. The Bureau shall have the following divisions with corresponding duties and policies in the following functions, among others: a. Provide guidelines and policies in the following functions of the Land Acquisition Division SECTION 13.1. acquisition of private and public agricultural land, including measures to insure that all agricultural lands, either public and private, distributed by the government; b. Develop the program for acquiring agricultural lands for the Department through negotiated purchase, expropriation, opening of public lands reserved for settlements and land reclamation; c. Design socio-economic survey plans and procedures in the conduct of such survey plans and procedures in the conduct su in petitions or applications for the exercise of the right of pre-emption and redemption; d. Establish a mechanism within the Department by which all the data obtained from such surveys are submitted to the division for analysis and formulation of policies and recommendations; e. Make recommendations; e. agricultural lands based on an order of priority; and f. Maintain records of all lands acquired and proposed to be acquired by the Department. Functions of the Land Distribution Division SECTION 13.2. The Land Distribution Division which shall have the following functions, among others: a. distribution of all agricultural lands acquired by the Department; b. Develop a land distribution program which shall set aside areas for economic family-size farms, large-scale farm operations, town sites, roads, parks, government centers, and other community facilities; c. Prescribe guidelines and procedures for preliminary screening of farmer-applicants for economic family-size farm in landed estates, and for the purchase of public agricultural lands acquired by the Department; d. Select farmer-applicants in accordance with a schedule of priorities in the allocation of large areas for large-scale farming and of economic family-size farms; e. procedures for the preliminary processing of applications of beneficiaries for authority to sell, lease, transfer or mortgage lots awarded to them by the Department, and approve or disapprove such applications; f. Provide policies and guidelines that will facilitate the issuance of titles to persons who have actually settled and cultivated disposable lands of the public domain; and g. Install and maintain a system of records keeping of all lands allocated by the Department, including those sold or leased by the Department, including those sold or leased by the Department, including those sold or leased by the Department for and in behalf of the Land Surveys Division Which shall perform the following functions, among others: a. Draw up plans and programs of land surveys and determine which land surveys projects can be done by administration or by contract; b. Prepare estimates, specifications and schedules of public biddings for survey projects; prescribe standards and guidelines in evaluating bids and proposals; and recommend awards of contracts; c. Develop and prescribe procedures and techniques on land surveys in accordance with standards established by the Bureau of Lands; d. Evaluate and compute survey notes from survey teams and prepare survey plans for submittal to the Bureau of Lands or Land Registration Commission; e. Provide technical assistance and supervision on the implementation of all survey projects including the assignment, when necessary, of field survey made either by administration or by contract. Functions of the Land Capability and Classification Survey Division SECTION 13.4. The Land Capability and Classification Survey Division shall perform the following functions among, others: a. Draw up plans and programs for complete aerial photogrammetry of the entire country, including photogrammetry research and training of personnel and provision of facilities for photogrammetry work; b. Supervise and inspect aerial photography, stereo-compilation and photo-analysis; c. Gather, compile and furnish necessary stereoscope analysis of aerial photographs, stereo-compilation, forest and mineral inventory, agricultural economics, land tax, mapping and other purposes, and furnish government agencies with Establish horizontal and vertical control and signalization of control stations and corners; lot sketching for provisional cadastre with the use of aerial photographs or to verify if executed by contractors; e. Develop the plans and programs and provide guidelines, procedures and techniques for all soil surveys aerial photograph dispositives; d. Analyze and compile soil data and survey reports for the production of soil maps and for publication; g. Specify areas of soil research; provide technical supervision to field personnel engaged in soil work; and classify soils according to types and capabilities; h. Develop land use patterns for implementation by and classification; f. Produce and compile adequate maps necessary for proper planning and implementation of the agrarian reform program. FUNCTIONS OF THE BUREAU OF RESETTLEMENT SECTION 14. The Bureau of Resettlement shall be responsible for the development of plans, programs, and extension workers in agrarian reform areas; and i. policies for the resettlement of displaced farmers, landless families and urban workers in the settlements under the administration of the Department; and the census of proclaimed and unproclaimed settlements. The Bureau shall likewise provide advice and assistance to the Office of the Secretary on resettlement; consultative and advisory services to the regional offices of the Department; coordinate with related activities in the implementation of the bureau's functions; and perform such other functions as may be provided by law. cHDEaC The Bureau shall have the following divisions with corresponding duties and responsibilities as follows: Functions, among others: a. Plan and prepare the program for the census of proclaimed and unproclaimed settlements, including those voluntarily initiated by farmers on public lands, forest lands, forest lands, forest lands, forest lands, and settlements administered by the Department; b. Devise a system of data retrieval to facilitate gathering, analysis and compilation of statistics obtained through census surveys; and d. Assist the Planning Service and other bureaus of the Department in the collection of other data needed in the development of programs and the evaluation of project implementation. in census taking: c. Functions of the Settlers' Affairs Division SECTION 14.2. The Settlers' Affairs Division shall have the following functions, among Others: a. Plan and develop the program for resettlement of displaced farmers, landless families and urban workers in the settlement projects of the Department pursuant to Republic Act 6389 and provide the necessary guidelines and standards in the administration of settlements; b. Formulate and prescribe guidelines, procedures and other requirements; b. Select settler-applicants; c. Select settler-applicants; c. Select settler-applicants for resettlement in accordance with an established order of priority and coordinate with the regional offices concerned with regard to the movement of settlers to settlement areas; d. Provide guidelines and procedures in the allocation of home and farm lots in the settlements and recommend approval of awards; e. Conduct a continuing study of problems in the settlements and landed estates acquired by the Department as a means of determining the types of assistance needed by the farmer-settlers, especially with regard to housing problems, welfare services, agricultural production, marketing of produce, peace and order, conflicting land claims and protection of settlement and landed estate communities through self-help among the farmer-settlers; g. Provide policies and guidelines in the administration of the assistance programs to determine their effectiveness in terms of their socio-economic effects on individual farmers and with the end in view of making the necessary adjustments in the assistance programs. Functions of the Engineering Division shall have the following functions, among others: a. Develop the program on the construction of infrastructure facilities in the settlements and landed estates in close coordination with the Settlers' Affairs Division to dovetail it to the grants-in-aid program; b. Establish a schedule of priorities in the construction of houses, waterworks, irrigation system and other community facilities taking into account the immediate needs of the settlement communities; c. plans and render technical assistance to and supervise field personnel in the implementation of construction projects; d. Determine assignment of field engineering personnel to construction projects; d. specifications, estimates and schedules for public bidding of construction projects, and equipment; recommend awards and enforce terms of contracts. IASTDE Functions of the Special Projects Division SECTION 14.4. The Special Projects Division shall have the following functions, among others: a. Conduct feasibility studies on the establishment and operation of communal farms patterned after the moshav type of agricultural cooperatives and assist in the implementation of these projects; b. Plan and develop joint special projects and coordinate with, and provide technical assistance to the private sector in the implementation of these projects; b. program of land consolidation in the settlements to improve land structure, methods of farming and increase productive areas. FUNCTIONS OF THE BUREAU OF FARM MANAGEMENT SECTION 15. The Bureau of Farm Management shall be responsible for the development of plans, programs and policies for the diffusion of useful and practical information, knowledge and skills on agriculture, soil conservation, livestock, fisheries, forest conservation, public lands and natural resources laws, home economics and rural life to encourage their application. EHCcIT It shall develop plans and programs to promote, stimulate and encourage the formation and growth of agricultural cooperatives and other associations, including study clubs, committees and farmers and homemakers' associations through which social and economic conditions in the rural areas may be enhanced. The plans and programs of the Bureau for agricultural extension and related activities shall be primarily oriented towards providing services to the farmers and beneficiaries directly affected by the agrarian reform program. The Bureau shall provide advice and assistance to the Office of the Secretary and to the regional offices on matters pertaining to agricultural extension, coordinate and establish close working relationships to avoid duplication of activities with the Department of Agricultural and Natural Resources, the Agricultural Productivity Commission and the Agricultural Credit Administration in the performance of its functions as may be provided by law. The Bureau shall have the following divisions with corresponding duties and responsibilities, as follows: Functions of the Agricultural Development Division SECTION 15.1. The Agricultural Development Division shall have the following functions, among others: a. Develop a program for increased farm production among the farmers and beneficiaries directly affected by the agrarian reform program; b. Formulate standards and guidelines for the establishment by farm Prescribe effective measures for the improvement of crop production through the utilization of approved farm extension methods and practices; d. Plan and program the establishment of nurseries and demonstration farms; e. management technologists of work programs in the implementation of supervised credit; c. Work out arrangements whereby the Department's extension workers may avail of the services and facilities of the personnel and experiment stations of the Department of Agriculture and Natural Resources and the Agricultural Productivity Commission; f. Develop agricultural and allied information on improved farm practices for dissemination by field Take charge of the development of an effective farm planning and budgeting as basis for supervised credit assistance to farmers; h. Evolve programs on agricultural development; and j. workers to farmers; q. Perform such other functions as may be assigned from time to time. Functions of the Home Management and Rural Youth Development Division shall perform the following functions among others: a. Formulate and prescribe guidelines and techniques for home management technologists in extending assistance to farm families, particularly on family planning, food and nutrition, home sanitation, clothing, child care, and adult education and in the organization of rural improvement clubs; b. Undertake research on home industries which can be promoted in the rural homes and implemented by the women and the youth and on other socio-economic projects that will encourage their participation in community development work; c. Provide the rural youth technologists with the standards, guidelines and techniques in the organization of rural youth technologists with the standards, guidelines and techniques in the organization of rural youth technologists with the standards, guidelines and techniques in the organization of rural youth technologists with the standards, guidelines and techniques in the organization of rural youth technologists with the standards, guidelines and techniques in the organization of rural youth technologists with the standards, guidelines and techniques in the organization of rural youth technologists with the standards, guidelines and techniques in the organization of rural youth technologists with the standards, guidelines and techniques in the organization of rural youth technologists with the standards, guidelines and techniques in the organization of rural youth technologists with the standards, guidelines and techniques in the organization of rural youth technologists with the standards, guidelines and techniques in the organization of rural youth technologists with the standards, guidelines and techniques in the organization of rural youth technologists with technologi Develop programs and guidelines for the conduct of campaign for better food and nutrition practices among the families; e. Conduct periodic evaluation of departmental programs on home and youth development; and f. leadership; d. Cooperatives Organization Division SECTION 15.3. The Cooperatives Organization and development geared towards the growth of more independent, self-reliant and responsible farm families; b. a comprehensive information drive on agricultural cooperative organization including multi-purpose cooperatives and other farmers' associations; c. Conduct research on cooperatives in the country; d. Provide the cooperative agents with guidelines, procedures and techniques in educating the farmers on cooperative undertakings; e. Conduct periodic evaluation of departmental programs on cooperative organization and development; and f. Perform such other functions as may be assigned from time to time. FUNCTIONS OF THE REGIONAL OFFICES SECTION 16. The Department shall have Regional Offices in each of the ten (10) regional areas established under Section 50-I of the Land Reform Code, as amended, which shall be located in the regional centers specified therein. The Secretary of Agrarian Reform shall initially organize Region No. 3 — The Southern Tagalog Region No. 3 — The Central Luzon Region No. 3 — The Central Luzon Region No. 7 — The Central Luzon Region No. 5 — The Southern Tagalog Region Region No. 5 — The Southern Tagalog Region Region No. 5 — The Southern Tagalog Region No. 5 — The Southern Tagalog Region Region No. 5 — The Southern Tagalog Region No. 5 organize regional offices in the other five regions as soon as funds are available and more extensive agrarian reform activities are activated in these regions. In the meantime, Region No. 2 (Cagayan Valley Region) shall be serviced by the Regional Office; of Region No. 2 (Cagayan Valley Region) and Region No. 2 (Cagayan Valley Region) and Region No. 2 (Cagayan Valley Region) shall be serviced by the Regional Office; of Region No. 3 located at San Fernando, Pampanga; Region No. 6 (Western Visayas Region) by the Regional Office of Region No. 7 located at Cebu City; and Region No. 8 (Western Mindanao Region) by the Regional Office of Region No. 9 located at Cagayan de Oro City. AcHSEa SECTION 17. The Regional Office shall be responsible for the general supervision, direction and coordination of the Department within the Region. It shall perform the following broad functions provided for by the Land Reform Code: (1) Implement laws, policies, plans, programs, rules, and regulations of the Department in the regional area; (2) Provide economical, efficient, and effective service to the people; (3) Coordinate with regional offices of other departments, bureaus and agencies in the area; (4) Coordinate with local government in the area; (5) Perform such related functions as may be provided by other existing laws, SECTION 18. The Regional Office shall have the following divisions with corresponding duties and responsibilities, as follows: Functions of the Administrative Division SECTION 18.1 The Administrative Division which shall have the following functions, among others: a. Provide advice, develop and manage a personnel management program which shall include training of personnel, action on various personne transactions, and dissemination of laws, rules and regulations on personnel; b. Prepare, submit, execute and control the budget for the region; c. Prepare and maintain books of accounts; d. Pay salaries and wages and other approved vouchers; e. Procure supplies, keep records, and provide security, janitorial, messenger and other Perform such other administrative functions as may be directed by the Regional Director. Functions of the Operations Division SECTION 18.2. The Operations Division shall constitute the staff of the Regional Director in the formulation and evaluation of the execution of plans and programs on the substantive functions. general services: and f. of the Department in the region. It shall have the following functions, among others: a. Prepare and submit plans and programs for the region for approval and/or incorporation in a nation-wide program on the following substantive functions: (1) Farm Extension Services, (2) Home Management Services, (3) Rural Youth Development, Cooperatives Development, (5) Legal Services, (6) Land Affairs and Special Services, (7) Financial Assistance to the District Offices, Agrarian Reform Teams and other field units in the implementation of approved plans and programs on (4)agrarian reform substantive services; c. Evaluate the implementation and effectiveness of plans and programs and recommend remedial measures; d. Perform such operational activities as may be necessary or more economical and effective at the regional level, including supervising the proper implementation of contractual surveys; conducting land surveys by administration; and reviewing and acting on all matters investigated and elevated by the District Offices to the Regional Office; and e. Perform other functions as may be directed by competent authority. FUNCTIONS OF THE DISTRICT OFFICES SECTION 19. The Secretary is authorized to organize such number of District Offices within a regional area as the exigencies of the Land Reform Program may require. The District Office, under the immediate supervision and direction of the appropriate regional office, shall be the organizational machinery of the Department in the district responsible for the expeditious implementation of substantive programs and projects on agrarian reforms. ETHIDa The District Office proper and the Agrarian Reform Teams which shall service, where appropriate, the agrarian settlements. Functions of the District Office Proper and the Agrarian Reform Teams which shall service and the Agrarian Settlements. coordination of the operations and activities of the Department including the agrarian reform teams operating within the district, and shall have the following substantive agrarian reform functions: (1) Farm Extension Services, (2) Home Management Services, (3) Rural Youth Development Services, (4) Legal Services, (5) Land Affairs and Special Services, and (7) Other related services, (5) Conduct planned and periodic performance audit surveys in collaboration with the regional office, to assess the effectiveness of agrarian reform program and projects in the district; c. Conduct spot inspections as may be necessary to identify specific operational activities as may be necessary to be undertaken at the district level, including providing legal service to tenants, agricultural lessees, farm workers and agricultural owner-cultivators or members of their immediate farm household in cases arising from or are connected with agrarian disputes; handling of expropriation proceedings; registering cooperatives organized by Agrarian Reform Teams with the ACA district office; and reviewing and acting on all matters initially investigated and elevated by Agrarian Reform Teams, to the District Office. e. Provide administrative services to the district office and agrarian reform team as may be practicable; and f. Functions of the Agrarian Reform Teams SECTION 19.2. The Agrarian Reform Team, through its extension workers, legal officers and the public on the various aspects of the agrarian reform program. AcHaTE It shall have the following functions, among others: a. Provide technical assistance on farm extension services, including scientific agricultural development, out of school farmers; b. Provide technical assistance on home management services, including the promotion of home industries, child care and development, food and nutrition, out of school home management education and other related activities to improve the living conditions of the farm families; c. Provide assistance on rural youth training and development, promotion and guidance of rural youth clubs and establishment of income generating projects; d. Prepare, execute and evaluate plans and programs for the organization, operation and legal information and l lots, preliminary investigations of conflicting claims on lot boundaries and appraisal of properties, mediation of differences or problems arising from tenancy relationship, execution and registration of lease contracts, initial investigation of administrative cases and other legal services; f. Provide assistance on problems relating to land affairs and special services, including preliminary screening of settler-applicants and prospective allocatees; preliminary investigation of estates under petition for appropriation and redemption; initial studies on land consolidation schemes as basis for economic family-size farms; initial studies on land capability and classification to aid in the summary fixing of rentals; and determination of the suitability of prospective land settlements and other related services; and g. different lending institutions. SECTION 19.3. The Agrarian Reform Team shall perform the following additional functions in an area where it services an agrarian resettlement: a. Prepare and execute approved area development programs to include the clearing of the settlement, building and maintenance of roads, school buildings, artesian Provide medical services to the settlers; c. Advance to the settlers subsistence, work animals, farm implements, seeds and other facilities; d. Allocate farm and home lots to newly resettled families; e. Maintain peace and order within the resettlement area; f. Maintain coordinative and liaison wells and water works: b. relationships with other agencies of the national government; g. Secure the support and active involvement of local governments on the programs and projects of the settlement; and h. Pave the way for the absorption of the settlement of local government or the creation of a new municipality. Functions of the Consultative and Coordinating Committee SECTION 20. A Consultative and Coordinating Committee shall be created and attached to the Regional Office, respectively. The Committee shall include in its membership representatives of tiller-lessees, local governments in the area, civic and religious institutions and other segments of the community as the Secretary may deem appropriate. SECTION 21. The Community within a geographic region or district. It shall have the following functions, Provide advisory, consultative and coordinating services in the initial preparation of plans, programs and projects covering the various aspects of the agrarian reform program such as the leasehold system, the acquisition, distribution and development of cooperatives and among others: 1. small scale industries and the like, and other corollary operations activities that should be carried out through barrio, municipal, provincial and city governments; 2. Provide an organized forum for seeking public opinion, conducting public barries and initiating studies to establish the basis for determining feasibility and fund requirements of agrarian reform projects; and 3. Offer individual or collective mediation facilities on agrarian disputes and other operation problems. CREATION OF THE AGRARIAN REFORM COORDINATING COUNCIL SECTION 22. Chairman and the Secretary of Agriculture and Natural Resources, Secretary of Finance, Secretary of Finance, Secretary of Justice, and Presidential Assistant for Community Development as members, which shall provide technical advice and assistance to the Department and foster interdepartmental coordination among agencies performing functions related to land reform. HEAcDC STAFFING PATTERN SECTION 23. The personnel structure of the Department for the period from the date of this Executive Order No. the thirtieth of June, nineteen hundred and seventy-two, shall conform to the following Staffing Pattern herein provided: (1) DEPARTMENT PROPER Amount A. Office of the Secretary Secretary of Agrarian Reform P24,000.00 Salarv No. Range Exempt Undersecretary of Agrarian Reform 1 18,000.00 Head Executive Assistant 12,480.00 61 P11,904.00 Private Secretary II 7,236.00 Senior Executive Assistant I (Confidential) 48 Exempt 51 47 5,928.00 Asst. Private Secretary 37 3,612.00 5,760.00 Clerk Private Secretary I Stenographer 31 2,880.00 B. Planning Service 60 57 P11,328.00 9,756.00 31 Agrarian Reform Service Chief^{*} Agrarian Reform Assistant Service Chief* Senior Statistician III 4926,208.00 43 4,860.00 Economic Researcher II 42 4,632.00 Statistician Agrarian Reform Program Officer* Stenographer 31 41 4,404.00 31 2,880.00 Clerk II 5,760.00 * Proposed New Title C. Financial and Agrarian Reform Service Chief* P11,328.00 2,880.00 5,760.00 1. Management Service 60 Stenographer 31 Clerk II 31 1 2 **Budget** Division Department Budget Officer I 55 Budget Officer II 49 13,104.00 5,376.00 P8,832.00 Budget Examiner III 45 Budaet 42 18,528.00 Budget Aide 31 2,880.00 2. Accounting Division Dept. Chief Accountant I 55 P8,832.00 Supervising Examiner I 48 12,480.00 Accountant III 45 5,376.00 Accountant II 43 14,580.00 Bookkeeper Accountant 31 39 7,968.00 Accounting Clerk II 5,760.00 3. Management Division Supervising Management Analyst I 53 P7,992.00 Senior 2 - 11 Management Analvst 2 49 13,104.00 Management Analyst II 45 P10,752.00 Management Analyst I 42 9,264.00 Clerk 2,880.00 * Proposed New Class Title D. Agrarian Reform Service Chief Stenographer Administrative Service 31 P11,328.00 2,880.00 Chief Legal Office 56 9,228.00 Legal Office III 46 5,640.00 Legal Officer I 39 3,984.00 31 33 2,952.00 2,880.00 a. Medical and Dental Clinic 43 P4,860.00 Senior Stenographer Cleric II 31 Clinic Physician 38 33 Personnel Officer III P8,400.00 3.792.00 2,952.00 1. Personnel Division 54 Dentist I Nurse 1 49Senior Personnel Aide 36 3,432.00 Clerk Personnel Officer II 13,104.00 36 13,728.00 Senior Personnel Aide Supervising Information Officer II 31 5,760.00 * Proposed New Class Title 2. Information Division Chief Information Officer I 53 P7,992.00 2 49 Radio-TV Program Script Writer 3,984.00 13,104.00 4,632.00 Information Editor II 41 8.808.00 39 Radio Producer-42 Senior Librarian 39 3,984.00 36 3,432.00 Artist-Illustrator I 3,432.00 Announcer II Information Editor I 36 Photographer 35 3,264.00 31 2,880.00 Π Audio-Visual Equipment Operator Clerk II 31 5,760.00 3. General Services Division Administrative 52 Administrative Officer I Officer III P7,608.00 Supply Officer III 49 6,552.00 46 5,640.00 **Records** Officer

5.376.00Cashier II 4.404.00Principal Storekeeper 4.188.00Shipping Supervisor 40 4.188.00 Cashier I 38 3.792.00 Buver 37 10.836.00 Telegraph Radiophone Operator Varitype Machine Operator Operator 35 6,528.00 33 5,904.00 33 2,952.00 Storekeeper Clerk II 32 2,880.00 31 14,400.00 Automotive Mechanic II 31 2,880.00 **Duplicating Equipment Operator** 5,760.00 Telephone Operator 5,760.00 Mechanic I 30 2,800.00 Driver Mechanic Helper 14,400.00 2,880.00 11,520.00 Messenger 27 Laborer Agrarian Reform Service Chief* Agrarian Reform Training Specialist* 8,640.00 E. Agrarian Reform Education Service P11,328.00 8,640.00 Tanito **Training Officer** 2,880.00 * Proposed New Title (2) BUREAU OF AGRARIAN LEGAL ASSISTANCE 1. 49 6,552.00 9,264.00 Stenographer 42 31 Office of the Director of Agrarian Reform* 63 P13,152.00 Asst. Director of Agrarian Reform* 11,328.00 Secretary 3.612.00 Senior Director 37 2,952.00 2. Trial Attorney IV 56 9,288.00 Trial Attorney III 13,776.00 Trial Stenographer Iudicial Cases Division Claims and Conflicts Division 11,280.00 Stenographer 31 5,760.00 3. Chief Legal Officer 56 9,288.00 Attorney II Senior Legal Officer 13,776.00 Legal Officer III 46 11,280.00 Clerk II 2.880.00 50 -31 Legal Information and Mediation Division 31 2.880.004.Chief Legal Officer 9.288.00 Senior Legal Officer 50 Stenographer Clerk II 2,880.00 * Proposed New Legal Officer III 11,280.00 13,776.00 46 Stenographer 31 2.880.00 31 Class Title (3) BUREAU OF LAND ACQUISITION, DISTRIBUTION AND DEVELOPMENT 1. Office of the Director Director of Agrarian Reform³ 63 P13,152.00 Asst. Director of Agrarian Reform* 60 11,328.00 3,612.00 Senior Stenographer 2,952.00 2. Land Acquisition Division Chief Agrarian Reform Program Officer* 54 P8,400.00 Secretar 37 Senior Agrarian Reform Program Officer* 13.104.00 16,920.00 2,880.00 3. 49 Agrarian Reform Program Officer Clerk II 31 Land Distribution Division Chief Agrarian Reform Program Officer* 13,104.00 16,920.00 54 P8.400.00 Senior Agrarian Reform Program Officer* 49 Agrarian Reform Program Officer 46 Clerk 31 2,880.00 * Proposed New Class Title 4. Land Surveys Division Supervising Geodetic Engineer I P7,992.00 Senior Geodetic Engineer Senior Cartographer 10,224.00 11.856.00 **Geodetic Engineer** 44 3,612.00 Cartographer II 5,904.00 37 33 Clerk II 31 Field Staff 38 P3,792.00 Computer II 11.808.00 2.880.00 Junior Geodetic Engineer 2,880.00 31 5,760.00 5,760.00 Survey Aide II Computer I Cartographer I Surveyman Senior Geodetic Engineer 5,760.00 5. Land Capability and Classification Division Supervising Geodetic Engineer II 53 P7,992.00 5,928.00 47 Senior Soi 5,640.00 5,376.00 10,224.00 Technologist Supervising Cartographer Geodetic Engineer Soil Technologist II 9,264.00 Photocopy Supervisor 4,188.00 5,904.00 42 40 Cartographer II 33 Computer II 11,808.00 Clerk II 2,880.00 Tracer 30 2,880.00 (4) BUREAU OF RESETTLEMENT 1. Office of the Director Director of Agrarian Reform P13,152.00 Assistant Director of Agrarian Reform 11,328.00 63 60 Secretary 37 3,612.00 Senior Stenographer P7,236.00 33 2,952.00 2. Census and Statistics Division 51 Senior Statiscian 11,856.00 Statistician III Supervising Statistician 47 Statistician II 43 14,580.00 13.212.00 Statistical Aide II 5.760.00 3. Settler's Affairs Division Chief Agrarian Reform Program Agrarian Reform Program Officer* Officer 54 P8,400.00 Senior Agrarian Reform Program Officer* 49 13,104.00 Medical Services Supervisor I 5,928.00 **Engineering Division** 16,920.00 2,880.00 4. Clerk II 31 Supervising Civil Engineer II P7,992.00 Senior Civil Engineer 5,928.00 Senior Mechanical Engineer 47 5,928.00 Architect II 4,632.00 **Civil Engineering Draftsman** 35 3,264.00 Clerk II 2.880.00Field Service Civil Engineer 15,336.00 Electrical Engineer 5,112.00 Agricultural Engineer 19.656.00 5,112.00 5. Special Projects Division Chief Agrarian Reform Program Officer* Senior Agrarian Reform Program Officer 44 P8,400.00 54 Senio Agricultural Project Coordinator 5,112.00 Agricultural Engineer 5,112.00 Economist 5,112.00 Clerk II 44 2,880.00 (5) BUREAU OF FARM MANAGEMENT 1. Office of the Director 63 P13,152.00 31 Director of Agrarian Reform* Assistant Director of Agrarian Reform* 60 11,328.00 1 2,952.00 2. Chief Agrarian Reform Program Officer* P8,400.00 Senior Stenographer 33 Agricultural Development Division Secretary 3.612.00 54 -37 Senior Agrarian Reform Program Officer* 13,104,00 22,560.00 2,880.00 3. 49 Agrarian Reform Program Officer 46 Clerk II Home Management and Rural Youth 22,560.00 Chief Agrarian Reform Program Officer* 54 Senior Agrarian Reform Program Officer* 49 Development Division P8,400.00 13,104.00 Agrarian Reform Program Officer* Clerk 2,880.00 * Proposed New Class Title 4. **Cooperative Organization Division** Chief Agrarian Reform Program Officer* P8.400.00 Senior Agrarian Reform Program Officer* 31 54 49 13,104.00 Agrarian Reform Program Officer* 11,280.00 Clerk II 2,880.00 (6) FIELD OPERATIONS REGIONAL OFFICES 1. Office of the Regional Director Agrarian Reform Regional Director* 10 60 113.280.00 Secretary 37 18,060.00 Senior Stenographer -33 14,760.00 2. Administrative Division Administrative Officer I 28,200.00 Personnel Officer II 24,300.00 Budget Examiner III 43 42 23.160.00 Accountant II Supply Officer l 38 18,960.00 18,060.00 22.020.00 Statiscian III 41 22.020.00 Cashier I Records Officer I 17,160.00 **Radiophone** Operator 33 29,520.00 Clerk II 31 14,400.00 36 10 Clerk I 14,400.00 Accounting Clerk I 14,400.00 Driver 28,800.00 Janitor 30 30 -5 26 14,400.00 * Proposed New Class Title 3. **Operations Division** Regional Home Mgt. Technician 45 P26,880.00 Regional Rural Youth Officer 26,880.00 Regional Farm Mgt. Technician* 45 26,880.00 26,880.00 26,880.00 Agricultural Cooperatives Specialist I* 45 Settlers' Affairs Officer* 45 Trial Attorney II 45 28,200.00 Legal Officer III 28,200.00 Senior Land Acquisition-Allocation Officer 25,560.00 Clerk II 14,400.00 * Proposed New Class Title 46 Field Survey Team Computer 1 38 P18,960.00 31 14,400.00 31 28,800.00 Junior Geodetic Engineer Cartographer I 28.800.00 DISTRICT OFFICES 28,800.00 52 P114,120.00 Survey Aide II 30 Agrarian Reform District Officer* Trial Attorney Surveyman 31 15 46 84,600.00 Legal Officer II 42 69,480.00 Land Acquisition-Allocation Officer* 40 62,820.00 Administrative Assistant I 15 15 62,820.00 Stenographer 31 43,200.00 Clerk II 43,200.00 Driver 43.200.00 15 31 15 Agrarian Reform Team Leader III Agrarian Reform Team Leader II 43,200.00 * Proposed New Class Title AGRARIAN REFORM TEAMS 50 Janitor 15 10 P68,000.00 2.0 47 124,800.00 Sawmill Superintendent 11,856.00 Agrarian reform Team Leader I 64 360,960.00 Rural Health Physician 45 43,008.00 Civil Engineer 5,112.00 Legal Officer II 92 42 426,144.00 Accountant I 28 123,312.00 Mechanical Repair Shop Foreman 8,808.00 General Construction Foreman 366,528.00 Agricultural Extension Supervisor 385,296.00 4,188.00 Agricultural Cooperatives Agent 92 41 92 39 106,276.00 30,336.00 92 250,288.00 Cashier I 28 Dentist I Junior Statistician Supervising Mechanic 35 3,792.00 6,864.00 2,212,896.00 26,112.00 Logging-Sawmill Supervisor Public Health Nurse 35 Farm Mgt. Technologist* 712 34 176 547,008.00 Rural Youth Technologist* 34 547.008.00 Radiophone Operator 82,656.00 Senior Clerk Home Mgt. Technologist^{*} 33 17628 2,952.00 348,480.00 5,904.00 Senior Mechanic 33 2,952.00 Highway Maintenance Foreman Clerk II 121 31 80,640.00 31,680.00 2,880.00 Land Inspector 2.8 Heavy Equipment Operator 31 Marine Engineman 31 Machinist II 31 11 2,880.00 20,160.00 2,880.00 31 Bldg, Maintenance Foreman I Sawver Foreman -31 Mechanic II 31 5,760.00 Accounting Clerk II 31 2,880.00 126,720.00 30 181,440.00 Bill Collector Midwife 30 Security Guard 80,640.00 34,560.00 28 30 Storekeeper I 30 Clerk 1 30 14,400.00 Driver 49 30 12 141,120.00 Coxswain 30 2,880.00 23,040.00 2 30 5,760.00 Automotive Serviceman Mechanic Logging Foreman 27 2,880.00 Laborer 92 264,960.00 S U M M A R Y Central Office 277 P1,442,184 Field Operations 2,458 8,533,048 (Central Office) (49, 512)(Regional Offices) (786, 420)(District Offices) (2,125) (7, 130, 476)(185)(135)(566, 640)(Agrarian Reform Teams) - GRAND TOTAI Except as otherwise provided by law, all appointments to the positions authorized under this Staffing Pattern shall be in accordance with the merit requirements of the Civil Service Law and rules and duly approved qualification 2,735 P9,975,232 ============== SECTION 24. ========== standards for each position: Provided, that in the case of new position titles, qualification standards therefor shall be developed by the Department, subject to approval by the President upon recommendation of the Civil Service Commission. EDISTC SECTION 25. All personnel of the defunct National Land Reform Council and Land Authority and all organic personnel of the defunct Land Reform Project Administration who hold permanent appointments and whose performance ratings are at least satisfactory shall be given preference for appointment to these positions. Considered. SECTION 26 Should separations or demotions arise as a result of the establishment of this personnel structure, the provisions of the Civil Service Rule on Reduction in Force shall be strictly followed. SECTION 27. No original appointments to positions, except confidential positions, in the Staffing Pattern shall be made until all present yees in the abolished agencies shall have been absorbed to appropriate positions provided in the Staffing Pattern. The Secretary of Agrarian Reform shall furnish the Civil Service Commission a certified list of all employees separated as a result of the implementation of the organization of the Department together with a justification for qualified emplo The position titles used in the Staffing Pattern are tentative and shall be used only for purposes of initial appointments to position titles shall be subject to final determination and allocation to appropriate classes and salary ranges by WAPCO upon conduct of the usual audit of the their separation. SECTION 28. duties and responsibilities assigned to the positions, SECTION 29. All initial appointments to positions in the Staffing Pattern shall be at the authorized or actual salaries of the incumbents appointed to the positions, whichever is higher. In the reallocation of appropriations authorized to be made under Section 34 of this Executive Order, an adequate lump-sum amount shall be provided to take care of all cases where the actual salary of the appointee is more than the rate authorized. SECTION 30. Salary increases as may result from appointments to positions in the Staffing Pattern shall be effective only after final determination and allocation of said positions by the WAPCO pursuant to Section 28 of this Executive Order. SECTION 31. In the selection and initial appointment of personnel for positions in the Staffing Pattern, the Secretary shall be assisted by a Committee composed of a representative of the Department of Agrarian Reform, a representative of the Presidential Economic Staff, and a representative of the Civil Service Commission. EcSCHD SECTION 32. The Secretary of Agrarian Reform is authorized to make the necessary changes in the Staffing Pattern with the approval of the Commissioner of the Budget, to correct deficiencies that in his opinion may have resulted from the preparation thereof: Provided, That any adjustment or adjustment or adjustment or bersonal services authorized for the Department: Provided, Finally,

That such adjustments shall not be contrary to the constraints on the personnel structure provided for under Republic Act No. 6389. REALLOCATION OF APPROPRIATIONS SECTION 33. The total appropriations authorized from all funds for the Land Reform Council and the Land Reform Project Administration under Republic Act Numbered Sixty-four hundred, (B- Office of the President, (5) Land Authority, pp. 105–133) are made available, based on the unexpended balances thereof as of the effective date of this Executive Order, for the operations of the Department for the fiscal year ending June 30, 1972. SECTION 34. ssioner of the Budget is authorized to reallocate the appropriations made available to the Department in accordance with the following budgetary structure herein prescribed for the Department: (1) OFFICE OF THE SECRETARY PROGRAM I — GENERAL ADMINISTRATION AND STAFF SERVICES Project 1 — General Adr Services PROGRAM II — FIELD OPERATIONS Project 1 — Extension Services Project 2 — Land Acquisition, Distribution and Development Project 5 — General Administration PROGRAM III — CAPITAL IMPROVEMENTS AND ASSISTANCE Project 1 — Land and Home Development and Improvement Project 2 — Direct Assistance Project 3 — Land Acquisition Project 4 — Sawmill Operations (2) BUREAU OF FARM MANAGEMENT PROGRAM I — EXTENSION SERVICES Project 1 — Acquisition, Distribution and Development of Public and Private Lands. Project 2 — Land Capability Survey and Classification (4) BUREAU OF RESETTLEMENT PROGRAM I — RESETTLEMENT PROGRAM I Unless otherwise contrary to Republic Act No. 6389 and this Executive Order, the Special Provisions applicable to the Land Authority under Republic Act No. 6389 and this 35. Executive Order, the lump-sum appropriations for specific purposes including capital outlays as well as the provisos and limiting clauses applicable to the Department. CADTSH GENERAL PROVISIONS The Secretary of Agrarian Reform is hereby authorized to organize the field operations of the Department in accordance with the provisions of this Executive Order, including determining the initial complement of field personnel and SECTION 37. agrarian reform teams among the various regional offices as the exigency of the agrarian reform program may require. SECTION 38. The Secretary of Agrarian Reform shall delegate as much authority as is necessary and feasible to the regional offices of the Department: Provided, That such delegation shall be in writing; shall indicate to which officer or class of officers or employees the delegatee with sufficient authority to enable him to discharge his assigned responsibility; Provided, Further, That such delegatee with sufficient authority to enable him to discharge his assigned responsibility; 30, 1972. TIMING OF ADMINISTRATIVE ACTIONS SECTION 39. The Secretary shall direct the orderly scheduling of transfers, changes and other transitional actions required by Republic Act 6389 otherwise known as the Code of the Agrarian Reform of the Philippines and this Executive Order, including the final selection of personnel to fit the positions in the Staffing Pattern; provided that all such actions shall be completed within ninety days following the issuance of this Executive Order. In the interim, each entity shall continue to perform its existing functions until such actions shall be completed within ninety days following the issuance of this Executive Order. his duties and to exercise his authority until such time as the Secretary orders otherwise but not beyond the termination of funds and other transitional actions relative thereto to enable the Department to be fully operational within sixty days following the issuance of this Executive Order. The Commissioner of the Budget shall likewise reflect in full all the provisions of Republic Act No. 6389 and this Executive Order or parts thereof in the Budget for the next succeeding fiscal year and thereafter except as may otherwise be more specifically provided. DONE in the City of Manila, this 10th day of November, in the year of Our Lord, Nineteen Hundred and Seventy-One. Published in the Official Gazette, Vol. 67 No. 52 page 10015 on December 27, 1971.

15/05/2019 · Reaching this highest level depends on the individual's length of work and productivity. See more of the salaries in all the Steps and Tranches, here. Salaries of Philippine government officials as of March 2019 ... Agrarian Reform Program Technologist. Budget Officer I. 11. P19,077. P20,754. Chemist I. Agriculturist I. Social Welfare Officer ... - It is hereby declared the policy of the State to provide equal pay for substantially equal work and to base differences in duties and responsibilities, and gualification requirements of the positions. ... Agrarian Reform Program Technologist: 10: Budget Officer I: 11: Chemist I: 11: Agriculturist I: 11: ... With these qualifications, potential career avenues in the Fashion and Textile industries are a Clothing Technologist, Fashion Designer, Colour Technologist, Fashion Designer, Colour Technologist, Fashion and Textile Sector, here are some options for you: Bridgestone Bursary; Canon Collins Tom Queba Scholarship Activists and authors. Saul Alinsky (1909-1972): American community organizer and writer; Rules for Radicals.; Poul Anderson (1926-2001): American science fiction author.; Piers Anthony (born 1934): English-American writer of science fiction author.; Piers Anthony (born 1934): English-American writer of science fiction author.; Piers Anthony (born 1934): English-American writer of science fiction author.; Piers Anthony (born 1934): English-American writer of science fiction author.; Piers Anthony (born 1934): English-American writer of science fiction author.; Piers Anthony (born 1934): English-American writer of science fiction author.; Piers Anthony (born 1934): English-American writer of science fiction author.; Piers Anthony (born 1934): English-American writer of science fiction author.; Piers Anthony (born 1934): English-American writer of science fiction author.; Piers Anthony (born 1934): English-American writer of science fiction author.; Piers Anthony (born 1934): English-American writer of science fiction author.; Piers Anthony (born 1934): English-American writer of science fiction author.; Piers Anthony (born 1934): English-American writer of science fiction author.; Piers Anthony (born 1934): English-American writer of science fiction author.; Piers Anthony (born 1934): English-American writer of science fiction author.; Piers Anthony (born 1934): English-American writer of science fiction author.; Piers Anthony (born 1934): English-American writer of science fiction author.; Piers Anthony (born 1934): English-American writer of science fiction author.; Piers Anthony (born 1934): English-American writer of science fiction author.; Piers Anthony (born 1934): English-American writer of science fiction author.; Piers Anthony (born 1934): English-American writer of science fiction author.; Piers Anthony (born 1934): English-American writer of science fiction author.; Piers Anthony (born 1934): English-American writer of science fiction author.; Piers Anthony (born 1934): English-American writer of sci 19th century women's rights ... 03/04/2022 · Government employees are compensated based on the principle of "equal pay for work of equal value," which means that individuals working in similar or identical jobs receive the same salary. ... 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